**ASCC Social and Behavioral Sciences Subcommittee**

Approved Minutes

Friday, January 19th, 2024 3:00PM – 4:30PM

CarmenZoom

**Attendees:** Dwyer, McKean, Nathanson, Neff, Steele, Vankeerbergen, Xiao

**Agenda**

1. Approval of 12/5/23 minutes
	1. Xiao, McKean; unanimously approved.
2. Political Science 3950 (new course)
	1. *Recommendation*: Given the nature of the coursework, the Subcommittee recommends that the department consider using the grading basis Satisfactory/Unsatisfactory for the course rather than the standard letter grades of A - E. [Note: Department prefers to keep letter grades; change will not be made.]
	2. McKean, Dwyer; unanimously approved with *one recommendation*.
3. Revision to the MA-SLP
4. **Contingency**: The Subcommittee requests that the department include in the proposal the total number of required credit hours for the program before and after the changes take effect, even if they remain the same. Given the variability of credit hours in some semesters, clarifying this in the proposal would be helpful.
5. **Contingency**: The Subcommittee requests that the percentage of change to the program be included in the proposal. Information on how to calculate the percentage of change can be found in the [OAA Handbook](https://oaa.osu.edu/sites/default/files/links_files/OAA%20handbook%2021-22_0.pdf), pp. 39-40. The program’s current requirements of students are not that of the [last revision](https://oaa.osu.edu/sites/default/files/uploads/caa/meetings/2011-12/2012-06-06/Changes-to-Approved-Speech-Hearing-Programs.pdf) that was [approved by CAA](https://oaa.osu.edu/sites/default/files/uploads/caa/meetings/2011-12/2012-06-06/CAAM120606.pdf) at semester conversion, and the Subcommittee is uncertain what will be considered the base for the program when calculating the percentage of change. These are important questions to be answered as the proposal moves forward in the approval process. The Subcommittee asks that the department consult with the Graduate School regarding how their review will assess the percentage of change being made to the program: is the base the current MA-SLP (which again is quite different from what was last approved by the university) or is the base the last version of the program that was approved by CAA on June 6, 2012?
6. **Contingency**: The Subcommittee requests that the department use the revised, approved version of the sample syllabus (SPHHRNG 7844) in the proposal instead of its original version. [Appendix C]
7. *Recommendation*: The Subcommittee recommends that the department include a sentence or two in the proposal regarding how the situation would be handled if a student was forced to take over 18 credit hours, resulting in an additional fee for overload enrollment (for example, if a student *has* to take two electives in Autumn or Spring of year 2). If this is not possible to occur due to the organization of the program, then the Subcommittee asks that this be clarified instead. [Appendix B]
8. Question: The Subcommittee asks the department if the elective course 6189 “Field Experience in the Schools” (bullet point 2 at the end of Appendix B) is listed as 4 credit hours due to a standard of the Ohio Department of Education, or if it is meant to be listed at 6-8 credit hours per the changes being made to the program.
9. Comment: The Subcommittee offers the friendly reminder to the department to remove the sidebar comment that was left on the first page of the proposal. A clean version of the proposal will need to be advanced to the next level.
10. Xiao, McKean; unanimously approved with **three contingencies**, *one recommendation*, one question, and one comment.